

Ephrata Public Library Board Meeting Minutes

Thursday, January 19, 2023

6:00 p.m.

The Ephrata Public Library is a physical and virtual community center. Its mission is to provide resources and to promote opportunities for everyone seeking to improve, change, enrich, and enjoy their lives. The library offers free access to information reflecting differing viewpoints in order to support an open and democratic society.

Members Present: Mike Eichenlaub, Jobany Bedoya, Brian Frey, Kristin Carter, Marilyn Yoder, Danielle Shumate, Eric Nissley, Nancy Aronson, Deborah Fast

Staff Present: Penny Talbert, Barb Brock

1. Call to Order – Mr. Eichenlaub, Board President, called the meeting to order at 6:02.
2. Introductions/Attendance

Visitor - Steve Aronson, Ryan Cochran, Linda Martin

3. Secretary's Report (Presented by Kristin Carter)
 - a. **Motion:** Approval of the December 15, 2022, Board Minutes. Upon a motion by Marilyn Yoder and seconded by Danielle Shumate, the December 15, 2022, Board Minutes were approved.
4. Treasurer's Report as of December 31, 2022 (Presented by Brian Frey)
Financial Reports are available in Dropbox.

YTD Total Income - \$ 1,202,967 118.01 % of Budget
YTD Total Expenses - \$1,266,414 105.98 % of Budget
YTD Net Income – **(\$63,447)**

December 2022 Total Income – \$83,204
December 2022 Expenses – \$112,650
December 2022 Net Ordinary Income – **(\$29,446)**

5. Director's Report (Presented by Penny Talbert)
Director's Report is available in Dropbox. Additional information appears below:

- a. Art and Selma Walter's Trust will be giving \$10,000 for young adult materials that will help bring up DEI numbers
- b. Lancaster County Commission to replace Wi-Fi networks for all libraries in the county
- c. Board games will be on the shelf Monday

DIRECTOR SPOTLIGHT: Cost Savings Per Municipality

6. Committee Reports

a. Human Resources – (Presented by Kristin Carter)

- No Report

b. Funding and Finance – (Presented by Brian Frey)

Committee met on Tuesday, January 17, 2023.

- Signers for Northwest Bank Account
- Signers for Edward Jones Account
- Request to ENB to convert Emily Sprecher Endowment to a unitrust
- Discussion of moving to in person meetings
- Format of Quarterly investment report
- Budget for 2023 for Government Services Office

7. Old Business

a. Approval of 2023 Budget – ratifying email vote

Motion: Motion to approve the ratifying e-mail vote for the 2023 budget was made by Brian Frey and seconded by Marilyn Yoder.

8. New Business

a. Board Sharepoint- up and running and documents are still being added from the old Dropbox system

b. Municipal Assignments

- a. Akron Borough – Deborah Fast
- b. Clay Township – Danielle Shumate
- c. Ephrata Borough – Kristin Carter
- d. Ephrata Township – Brian Frey

c. Committee Assignments

- a. Funding and Finance - Brian Frey (Chair), Eric Nissley, Marilyn Yoder
- b. HR – Kristin Carter (Chair), Danielle Shumate, Mike Eichenlaub
- c. Fundraising – Jobany Bedoya (Chair), Nancy Aronson, Deborah Fast

- d. District Advisory Council Representative
 - a. Jobany Bedoya
 - e. HVAC Repair Proposal –
 - a. Discussion to repair or request to replace new unit with the Ephrata Borough
 - b. A quote will be sent to Nancy Harris with a request
 - f. ENB Unitrust Request – re-looking at the investment philosophy. The board asked Executive Director Talbert to request that this account be converted to a Unitrust with a total annual return of 4% and a review of investment policy to a slightly more aggressive stance suitable for today's market. In addition, the board would like to include in the request regular reviews by Ephrata National Bank Money Management to adjust for market changes.
9. Executive Session – None
10. President's Message – Lets have a good year! Welcome new members!!
11. Adjournment - Upon a motion to adjourn the January 19, 2023, Board meeting by Eric Nissley and seconded by Marilyn Yoder, the meeting was adjourned at 7:21 PM.

The next Board meeting has been scheduled for February 16, 2023, at 6:00 PM. The meeting will be held in the Library Conference Room.

Respectfully Submitted,

Kristin Carter, Secretary