

Ephrata Public Library Board Meeting Minutes

Wednesday, May 17, 2023

6:00 p.m.

The Ephrata Public Library is a physical and virtual community center. Its mission is to provide resources and to promote opportunities for everyone seeking to improve, change, enrich, and enjoy their lives. The library offers free access to information reflecting differing viewpoints in order to support an open and democratic society.

Members Present: Mike Eichenlaub, Brian Frey, Kristin Carter, Marilyn Yoder, Deborah Fast

Staff Present: Penny Talbert, Emily Good, Barb Brock

1. Call to Order – Mr. Eichenlaub, Board President, called the meeting to order at 6:02 pm.

2. Introductions/Attendance

Visitor - none

3. Secretary's Report

- a. **Motion:** Approval of the April 20, 2023, Board Minutes. Upon a motion by Brian Frey and seconded by Marilyn Yoder, the April 20, 2023, Board Minutes were approved.

4. Treasurer's Report as of April 30, 2023 (Presented by Brian Frey)
Financial Reports are available in Dropbox.

YTD Total Income - \$506,342 49.67% of Budget

YTD Total Expenses - \$460,474 38.53% of Budget

YTD Net Income – \$45,967

April 2023 Total Income – \$82,972

April 2023 Expenses – \$118,236

April 2023 Net Ordinary Income – **(\$35,265)**

5. Director's Report (Presented by Penny Talbert)

Director's Report is available in SharePoint. Additional information appears below:

- a. Summer reading is coming!

SPOTLIGHT: Clearances/Mandated Reporter Training for Board Members

6. Committee Reports

a. Human Resources – (Presented by Kristin Carter)

- Working on creating survey questions for staff

b. Funding and Finance – (Presented by Brian Frey)

Committee met on Tuesday, May 16, 2023.

- Edward Jones CD coming due.
- Accounts payable are doing well.

7. Old Business

a. Moving operational account to First Citizens Community Bank

Motion: The board authorizes the Executive Director to move EPL's operating fund from Ephrata National Bank to the library's account with First Citizen's Community Bank.

Motion made by Brian Frey and seconded by Deborah Fast. Motion passes.

8. New Business

a. Edward Jones CD coming due.

Motion: The board authorizes the Executive Director, Penny Talbert, to move the funds from the maturing CDs on June 26 and July 1 along with \$4,000 from the cash balance into a 6-month CD within our Edward Jones account for \$25,000 at the current rates. Motion made by Brian Frey and seconded by Marilyn Yoder. Motion passes.

9. Executive Session – None

10. President's Message – Thank you for serving on the board.

11. Adjournment - Upon a motion to adjourn the May 17, 2023 Board meeting by Marilyn Yoder and seconded by Brian Frey, the meeting was adjourned at 6:25 PM.

The next Board meeting has been scheduled for June 15, 2023 at 6:00 PM. The meeting will be held in the Library Board Room.

Respectfully Submitted,

Kristin Carter, Secretary

