

Ephrata Public Library Board Meeting Minutes

Thursday, March 16, 2023

6:00 p.m.

The Ephrata Public Library is a physical and virtual community center. Its mission is to provide resources and to promote opportunities for everyone seeking to improve, change, enrich, and enjoy their lives. The library offers free access to information reflecting differing viewpoints in order to support an open and democratic society.

Members Present: Mike Eichenlaub, Brian Frey, Kristin Carter (virtual), Marilyn Yoder, Danielle Shumate, Eric Nissley, Matthew Good, Deborah Fast

Staff Present: Penny Talbert, Rebecca Zinner, Barb Brock (virtual)

1. Call to Order – Mr. Eichenlaub, Board President, called the meeting to order at 6:01 pm.
2. Introductions/Attendance

Visitor – Linda Martin- Ephrata

Vic Richards- Ephrata

Presentation:

PA Forward: Helen Taylor

Presentation on Municipal and Non-Profit Libraries

3. Secretary's Report
  - a. **Motion:** Approval of the February 16, 2023, Board Minutes. Upon a motion by Brian Frey and seconded by Eric Nissley, the February 16, 2023, Board Minutes were approved.
4. Treasurer's Report as of February 28, 2023 (Presented by Brian Frey)  
Financial Reports are available in Dropbox.

YTD Total Income - \$336,827                      33.04% of Budget

YTD Total Expenses - \$209,319                17.52% of Budget

YTD Net Income – \$127,509

February 2023 Total Income – \$241,175

February 2023 Expenses – \$107,733

February 2023 Net Ordinary Income – \$133,443

5. Director's Report (Presented by Penny Talbert)

Director's Report is available in Dropbox. Additional information appears below:

- a. No additional items

6. Committee Reports

- a. Human Resources – (Presented by Kristin Carter)

- Director Evaluation Staff Survey

- b. Funding and Finance – (Presented by Brian Frey)

Committee met on Tuesday, February 14, 2023.

- Discussed the Edward Jones account which will be addressed in New Business

7. Old Business

- a. None

8. New Business

- a. RCAP Grant Authorization

Rebecca Zinner

- i. Discussion regarding what this means and how the library could benefit

- b. Public Comment Discussion

- i. Revision will be addressing current policy with the clarification that guests will leave at the end of the public comment section

- c. Reinvestment of CD Proceeds

Brian Frey

**Motion:** We invest in a 3- and 6- month CD within our Edward Jones account for \$16,000 each at the current rates. Motion made by Brian Frey and seconded by Deborah Fast. Eric Nissley abstains

9. Executive Session – None

10. President's Message – Thank you for serving!

11. Adjournment - Upon a motion to adjourn the April 20, 2023 Board meeting by Eric Nissley and seconded by Brian Frey, the meeting was adjourned at 7:36 PM.

The next Board meeting has been scheduled for April 20, 2023 at 6:00 PM. The meeting will be held in the Library Board Room.

Respectfully Submitted,

Kristin Carter, Secretary