

Ephrata Public Library Board Meeting Minutes

Thursday, April 20, 2023

6:00 p.m.

The Ephrata Public Library is a physical and virtual community center. Its mission is to provide resources and to promote opportunities for everyone seeking to improve, change, enrich, and enjoy their lives. The library offers free access to information reflecting differing viewpoints in order to support an open and democratic society.

Members Present: Mike Eichenlaub, Jobany Bedoya, Brian Frey, Kristin Carter, Marilyn Yoder, Danielle Shumate, Eric Nissley, Matthew Good

Staff Present: Penny Talbert, Rebecca Zinner, Barb Brock, Emily Good

1. Call to Order – Mr. Eichenlaub, Board President, called the meeting to order at 5:59.
2. Introductions/Attendance

Visitor - None

3. Secretary's Report
  - a. **Motion:** Approval of the March 16, 2023, Board Minutes. Upon a motion by Danielle Shumate and seconded by Brian Frey, the March 16, 2023, Board Minutes were approved. Jobany Bedoya abstains.
4. Treasurer's Report as of March 31, 2023 (Presented by Brian Frey)  
Financial Reports are available in Dropbox.

|                                 |                  |
|---------------------------------|------------------|
| YTD Total Income - \$ 426,043   | 41.80% of Budget |
| YTD Total Expenses - \$ 349,465 | 29.25% of Budget |
| YTD Net Income – \$76,578       |                  |

March 2023 Total Income – \$71,375  
March 2023 Expenses – \$128,691  
January 2023 Net Ordinary Income – (\$57,316)

5. Director's Report (Presented by Penny Talbert)  
Director's Report is available in Dropbox. Additional information appears below:

- a. Review of Director's report in Sharepoint
- b. SPOTLIGHT
  - a. Volunteers for Summer Reading Program
  - b. Welcome, Emily!
  - c. DEI Analysis – 4<sup>th</sup> Quarter Report

6. Committee Reports

- a. Human Resources – (Presented by Kristin Carter)
  - Need to set a meeting to discuss onboarding as well as staff survey.
- b. Funding and Finance – (Presented by Brian Frey)  
Committee met on Tuesday, April 18, 2023.
  - Discussion about the need for a Board investment policy.
  - Edward Jones CD coming due.
  - Jeff Rae, First Citizens Community Bank – possibility of moving deposit relationship to First Citizens Community Bank
    - The FF committee is discussing moving operations checking from ENB to First Citizens Community Bank
  - Response from ENB Money Management
    - Waiting on the Attorney General and the IRS to sign off on the conversion of the Sprecher Trust to a Total Return Trust.

7. Old Business

- a. Public Comment

**Motion:** To amend existing board meeting policy to include the following sentence “public attendees will sign in and document their address to ensure they are members of Ephrata Public Library’s service area.” Motion made by Brian Frey and seconded by Jobany Bedoya
- b. Ratify email vote

**Motion:** To ratify email vote for \$2,500 to be used for an appraisal for the community commons property/building. Motion made by Jobany Bedoya and seconded by Eric Nissley.

8. New Business

- a. Edward Jones CD coming due.

**Motion:** The board authorizes the Executive Director to purchase a \$25,000 six-month CD within our Edward Jones account when the Ally Bank Sandy Utah CD

matures. Motions made by Brian Frey and seconded by Marilyn Yoder. Eric Nissley abstains.

b. Replacement of Projector in Multipurpose Room

**Motion:** Close Northwest DDA and use the funds to pay for the projector purchase and installation by Associated Data and Telecommunications and take the remainder of the funds and add it to the operating account. Motion made by Eric Nissley and seconded by Marilyn Yoder

9. Executive Session – Yes

10. President’s Message –

11. Adjournment - Upon a motion to adjourn the April 20, 2023 Board meeting by Jobany Bedoya and seconded by Brian Frey, the meeting was adjourned at 7:52 PM.

The next Board meeting has been scheduled for May 18, 2023, at 6:00 PM. The meeting will be held in the Library Board Room.

Respectfully Submitted,

Kristin Carter, Secretary