



– EPHRATA PUBLIC LIBRARY –

Ephrata Public Library Board Meeting
Agenda

Thursday, October 20, 2022
6 p.m.

Ephrata Public Library Conference Room (In Person)

The Ephrata Public Library is a physical and virtual community center. Its mission is to provide resources and to promote opportunities for everyone seeking to improve, change, enrich, and enjoy their lives. The Library offers free access to information reflecting differing viewpoints in order to support an open and democratic society.

Call to Order

Mike Eichenlaub

Introductions/Attendance

From RKL: Emerson E. Eckrote, III, CPA (Manager, Audit Services) and
Allyson Hornbaker, CPA (Partner, Audit Services Group)
Matthew Good
Deborah Fast

Public Comment

Audit Review from RKL

Secretary's Report

Kristen Burkholder

- Approval of EPL Board Minutes from September 15, 2022 (Dropbox)

Treasurer's Report

Marilyn Yoder

- Treasurer's Report (Dropbox)

Director's Report

Penny Talbert

- Review of Director's Report (Dropbox)
- SPOTLIGHT

Committee Reports

Human Resources Committee
Funding and Finance

Jim Goodyear
Linda Suarez Baer

- Report from October 18, 2022 meeting

Old Business

- 2023 Employee Handbook & Policy Manual Update
- Internal Controls Manual
- Revisions to Bylaws

New Business

- Acceptance and approval of 2021 Audit
- Selection of water fountain/bottle filler for lobby
- Approval of Plan for Use of State Aid Application
- Planned Giving Proposal
- Duct cleaning
- Lancaster County Community Foundation Grant – Charlie Cart Purchase

Executive Session

President's Message

Mike Eichenlaub

For the Good of the Order

Adjournment

The next Board meeting will be Thursday, November 17, 2022 at 6:00 p.m. in the Conference Room at the Ephrata Public Library.

Water fountain/bottle filler options:

LZSG8WSLK \$2304(https://www.amazon.com/Elkay-LZSG8WSLK-Filling-Efficiency-Filtered/dp/B00097Y1M8/ref=sr_1_3?keywords=Elkay%2BLZSg8WSLK&qid=1662570745&sr=8-3&th=1)

LZS8WLSK \$1048 (https://www.amazon.com/Elkay-LZS8WLSK-Drinking-Fountain-Station/dp/B0038YCQQQ/ref=sr_1_8?crid=2NQJ2OJWYP33Z&keywords=Elkay%2BLZSWSLK&qid=1661799187&sprexif=elkay%2Blzswslk%2Caps%2C67&sr=8-8&th=1).

LZSDWSLK \$1600 (https://www.amazon.com/Compliant-Station-Drinking-Fountain-Filling/dp/B004KGUIWA/ref=sr_1_3?crid=THW106O29GOT&keywords=Elkay%2BLZSTL8WSLK&qid=1662570721&sprexif=elkay%2Blzstl8wslk%2Caps%2C61&sr=8-3&th=1) This is the same as the option above except it is side by side units like we currently have in this location.