

Ephrata Public Library Board Meeting Minutes

Thursday, April 17, 2025

6:00 p.m.

The Ephrata Public Library is a physical and virtual community center. Its mission is to provide resources and to promote opportunities for everyone seeking to improve, change, enrich, and enjoy their lives. The library offers free access to information reflecting differing viewpoints in order to support an open and democratic society.

Members Present: Jobany Bedoya, Nancy Aaronson, Brian Frey, Kristin Carter, Rich Kwiatkowski, Nicole Miller

Staff Present: Abby Balmer, Barb Brock, Laura Brandt

Call to Order – Mr. Jobany Bedoya, President, called the meeting to order at 5:55pm.

1. Introductions/Attendance

Visitor – None

2. Secretary's Report

- a. **Motion:** Approval of the March 20, 2025, Board Minutes. Upon a motion by Brian Frey and seconded by Nicole Miller, the March 20, 2025, Board Minutes were approved.

3. Treasurer's Report as of March 31, 2025 (Presented by Brian Frey)

Financial Reports are available in SharePoint.

YTD Total Income - \$403,559 37.79% of Budget

YTD Total Expenses - \$272,599 239,779% of Budget

YTD Net Income – \$130,959

March 2025 Total Income – \$71,758

March 2025 Expenses – \$99,004

March 2025 Net Ordinary Income **(\$27,246)**

4. Director's Report (Presented by Abby Balmer)

Director's Report in full is available in SharePoint. Summary of information appears below:

- a. Signers for all library accounts are now up to date at each financial institution.
- b. March 22nd was the Ephrata Lions Club 100th Anniversary Celebration

- c. Grants were submitted for the United Way of Lancaster County's Level-Up & Launch Grant to expand story time offerings
- d. Received a \$3,000 sponsorship from WellSpan for the Ephrata Community Garden
- e. Elton M. Vogt left a portion of his estate to the library

5. Committee Reports

- a. Human Resources – (Presented by Jobany Bedoya)
 - Need for Strategic Planning session
 - Session planned for May 17
- b. Funding and Finance – (Presented by Brian Frey)
Committee met on Monday, April 17, 2025.
 - Met with Missy Phelan to move our cash into an Edward Jones Money Market Account

6. Old Business

- a. Edward Jones Proposed Portfolio Analysis
 - **Motion:** Move liquid cash assets into an Edward Jones Money Market account. Motion made by Brian Fey and seconded by Rich Kwiatkowski. All approved.
- b. Sustainable Funding
 - Continued discussion of the referendum
 - **Motion:** Motion made to be in favor of exploring the pursuit of a dedicated Library tax and investing at least one person to the team working on the plan and proposing the ballot question. Motion made by Kristin Carter and seconded by Brian Frey. All approved.

7. New Business

- a. None

- 8. President's Message – Thank you – the staff is amazing! Municipal breakfast was a great turn out and well done.
- 9. Adjournment - Upon a motion to adjourn the April 17, 2025, Board meeting by Kristin Carter and seconded Brian Frey by the meeting was adjourned at 6:41 PM.

The next Board meeting has been scheduled for May 15, 2025, at 6:00 PM. The meeting will be held in the Library Board Room.

Respectfully Submitted,

Kristin Carter

Kristin Carter, Secretary