

Ephrata Public Library Board Meeting Minutes

Thursday, June 20, 2024

6:00 p.m.

The Ephrata Public Library is a physical and virtual community center. Its mission is to provide resources and to promote opportunities for everyone seeking to improve, change, enrich, and enjoy their lives. The library offers free access to information reflecting differing viewpoints in order to support an open and democratic society.

Member Present: Mike Eichenlaub, Eric Nissley, Nancy Aronson, Marilyn Yoder, Danielle Shumate, Jobany Bedoya

Staff Present: Abby Balmer, Barb Brock, Laura Brandt

1. Call to Order- Mr. Eichenlaub, Board President, called the meeting to order at 6:03 p.m.

2. Secretary' Report

Motion: Approval of the May 16, 2024, Board Minutes. Upon a motion by Nancy Aronson and seconded by Marilyn Yoder, the May 16, 2024, Board Minutes were approved.

3. Treasurer Report as of May 31, 2024

Financial Reports are available in Dropbox.

*Marilyn Yoder noted that library was "in good shape with cash coming in."

*Akron Borough and Ephrata Township approved funding.

*Balance of Ephrata Borough funding has been paid.

YTD Total Income- \$550,555 52.90% of Budget

YTD Total Expenses-\$453,140 41.73% of Budget

YTD Net Income- \$97,415

May 2024 Total Income- \$32,139

May 2024 Expenses- \$103,633

May 2023 Net Ordinary Income – **(\$71,493)**

4. Director's Report (Presented by Abby Balmer)

Director's Report is available in Sharepoint. Highlights below:

- a. 5 Guys Community Night Fundraiser: June 28 (11 am – 8 pm)
- b. Attended June 10 Akron Borough Council meeting; Disbursement of first half of their municipal donation (\$10,000) to the library was approved.
- c. Received \$1,500 donation from Ephrata Lions Club. One Lions Club volunteer helped with book sale.
- d. Summer Reading started June 1. Sign-up totals are noted in the Director's Report.
- e. \$100,000 awarded under the Digital Literacy and Workforce Development Round 5 Grant. Grant runs July 2024 – April 2026. Money will be spent on public PC replacement, new furniture for PC area, and staff salaries. Hiring a part-time person to assist with teaching classes and covering lab hours is anticipated.
- f. JBT and librarian will meet in early September to discuss JBT sponsorship of summer reading 2025.
- g. *Mango Languages* subscription expires July 1, 2024; *Transparent Language* is still accessible to patrons through POWER Library.
- h. Library HVAC system is in dire need of repair/replacement. Units #2 and #4 (Children's area and Director's Office/Workroom) areas most impacted. Discussion with Borough about Borough grant funds (July/August) for HVAC replacement is ongoing.
- i. Installation of access control systems is further delayed because incorrect keypad equipment was sent to Associated Data.
- j. Laura Brandt and Abby attended Akron Day in the Park on June 8 to promote Summer Reading.
- k. Laura and Asher Lefever visited Ephrata Intermediate/Middle and High Schools to promote and sign-up tweens and teens for summer reading during the last two weeks school was in session. There was a solid, positive response from students.

5. Committee Reports:

Human Resources: No report

Funding and Finance: TIAA dilemma and alternatives were discussed. More information to come.

6. Old Business:

Board Development:

Two new board positions will become available at the end of 2024. Jobany noted the need to focus on Board Development efforts by reaching out to potential members with an invitation to volunteer/get to know the library.

Donor Event:

Jobany's \$100 Challenge: Board was encouraged to cover the cost of September 18 "Abby's Welcome" and Donor Event at Eicher Center.

7. Executive Session: Entered at 6:56 p.m. for discussion of a real estate matter.
Exited at 7:04 p.m.

8. Hiring Agreement:
Motion: Approval of hiring US Commercial Realty (Phil Eby agent). Upon a motion by Eric Nissley and seconded by Marilyn Yoder, hiring US Commercial Realty for the sale of library property on 567 S Reading Road was approved.

9. Adjournment- Upon a **motion** to adjourn, the June 20, 2024 Board meeting by Danielle Shumate and seconded by Marilyn Yoder, the meeting was adjourned at 7:34 p.m.

The next Board meeting has been scheduled for September 19, 2024 at 6:00 p.m. The meeting will be held in the Library Board Room.

Respectfully Submitted,

Nancy Aronson