

Ephrata Public Library Board Meeting Minutes

Thursday, November 16, 2023

6:00 p.m.

The Ephrata Public Library is a physical and virtual community center. Its mission is to provide resources and to promote opportunities for everyone seeking to improve, change, enrich, and enjoy their lives. The library offers free access to information reflecting differing viewpoints in order to support an open and democratic society.

Members Present: Mike Eichenlaub, Jobany Bedoya, Brian Frey, Kristin Carter, Marilyn Yoder, Danielle Shumate, Eric Nissley, Nancy Aaronson, Deborah Fast

Staff Present: Abby Balmer, Laura Brandt, Barb Brock, Helen Taylor

1. Call to Order – Mr. Eichenlaub, Board President, called the meeting to order at 6:02 pm.

2. Introductions/Attendance

Visitor -

3. Secretary's Report

- a. **Motion:** Approval of the October 19, 2023, Board Minutes. Upon a motion by Eric Nissley and seconded by Danielle Shumate, the October 19, 2023, Board Minutes were approved.

4. Treasurer's Report as of October 31, 2023 (Presented by Brian Frey)
Financial Reports are available in Dropbox.

YTD Total Income - \$ 961,489	94.32 % of Budget
YTD Total Expenses - \$1,050,440	87.91 % of Budget
YTD Net Income – (\$88,950)	

October 2023 Total Income – \$59,988
October 2023 Expenses – \$86,915
October 2023 Net Ordinary Income – (\$26,927)

5. Director's Report (Presented by Abby Balmer)

Director's Report is available in SharePoint. Additional information appears below:

- a. Book sale was a success.
- b. Ephrata Wellness Fair event
- c. Trunk or Treat
- d. Sierra system will be updating and changing in appearance.
- e. Repair of HVAC can wait.

6. Committee Reports

- a. Human Resources – (Presented by Kristin Carter)
 - Slate of Officers presented:
 - President: Mike Eichenlaub, Jobany Bedoya
 - Vice President: Jobany Bedoya
 - Secretary: Kristin Carter
 - Treasurer: Brian Frey
- b. Funding and Finance – (Presented by Brian Frey)

Committee met on Tuesday, November 14, 2023.

 - Financial Reports Previous Month
 - Edward Jones Municipal Bonds
 - Budget 2024 Meeting
 - Library Credit Card updates
 - Fulton Money Market account updates
 - LIBRARY SYSTEM OF LANCASTER COUNTY invoices update

7. Old Business

- a. **Motion:** To adopt and amend the bylaws to reflect the updated language in Article 3 Section 3 using the proposed language approved by the Ephrata Borough. Motion made by Kristin Carter Seconded by Deborah Fast
- b. **Motion:** To rescind the motion from October 2023 meeting authorizing the Interim Director to sell the Springfield PA School District and Council Rock School District Municipal bonds. Motion made by Brian Frey and seconded by Marilyn Yoder (Eric Nissley abstains)
- c. **Motion:** To authorize the Interim Director to instruct Edward Jones to sell the American Balanced A and Ish US Arosp mutual funds and transfer the funds as soon as available to the operating account. Motion made by Brian Frey and seconded by Marilyn Yoder

8. New Business

- a. None

9. Executive Session – Yes
10. President’s Message – Have a wonderful holiday!
11. Adjournment - Upon a motion to adjourn the May 17, 2023 Board meeting by Brian Frey and seconded by Marilyn Yoder, the meeting was adjourned at 7:08 PM.

The next Board meeting has been scheduled for December 21, 2023 at 6:00 PM. The meeting will be held in the Library Board Room.

Respectfully Submitted,
Kristin Carter, Secretary