

Ephrata Public Library Board Meeting Minutes

Wednesday, June 15, 2023

6:00 p.m.

The Ephrata Public Library is a physical and virtual community center. Its mission is to provide resources and to promote opportunities for everyone seeking to improve, change, enrich, and enjoy their lives. The library offers free access to information reflecting differing viewpoints in order to support an open and democratic society.

Members Present: Mike Eichenlaub, Jobany Bedoya, Brian Frey, Kristin Carter, Marilyn Yoder, Danielle Shumate, Matthew Good, Deborah Fast

Staff Present: Penny Talbert, Barb Brock, Emily Good

1. Call to Order – Mr. Eichenlaub, Board President, called the meeting to order at 6:03 pm.
2. Introductions/Attendance

Visitor – Linda Martin – Ephrata Borough

3. Secretary's Report
 - a. **Motion:** Approval of the May 18, 2023, Board Minutes. Upon a motion by Debora Fast and seconded by Matthew Good, the May 18, 2023, Board Minutes were approved.
4. Treasurer's Report as of May 31, 2023 (Presented by Brian Frey)
Financial Reports are available in Dropbox.

YTD Total Income - \$546,415	53.60% of Budget
YTD Total Expenses - \$577,999	48.37% of Budget
YTD Net Income – (\$31,584)	

May 2023 Total Income – \$49,098
May 2023 Expenses – \$122,739
May 2023 Net Ordinary Income – (\$73,641)

5. Director's Report (Presented by Penny Talbert)
Director's Report is available in Shairpoint. Additional information appears below:
 - a. REMINDER: Clearances/Mandated Reporter Training for Board Members
 - b. SPOTLIGHT: Referendum One-Pager

6. Committee Reports

a. Human Resources – (Presented by Kristin Carter)

- Staff Survey
 - Need a full staff roster with e-mails.

b. Funding and Finance – (Presented by Brian Frey)

Committee met on Tuesday, June 13, 2023.

- Investment policy discussion – further discussions are necessary.
- Three-month cash flow discussion
- Edward Jones CD is coming due.
 - Let mature and place in the operating fund.
- Will be receiving municipal funding from Ephrata Township and Clay Township.

7. Old Business

- a. None

8. New Business

a. Municipal Visits:

- a. Ephrata Borough July 10th at 7 pm: attended by Michael Eichenlaub and Matthew Good
- b. Ephrata Township date TBD: attended by Brian Frey
- c. Akron Borough date TBD: attended by Deborah Fast
- d. Clay Township date TBD: attended by Danielle Shumate

9. Executive Session – Discussion of legal matters

10. President's Message – Thank you all for serving the board!

11. Adjournment - Upon a motion to adjourn the June 15, 2023 Board meeting by Marilyn Yoder and seconded by Matthew Good, the meeting was adjourned at 7:33 PM.

The next Board meeting has been scheduled for September 21, 2023, at 6:00 PM. The meeting will be held in the Library Board Room.

Respectfully Submitted,

Kristin Carter, Secretary