

Ephrata Public Library Board Meeting Minutes

Thursday, March 21, 2024

6:00 p.m.

The Ephrata Public Library is a physical and virtual community center. Its mission is to provide resources and to promote opportunities for everyone seeking to improve, change, enrich, and enjoy their lives. The library offers free access to information reflecting differing viewpoints in order to support an open and democratic society.

Members Present: Mike Eichenlaub, Brian Frey, Kristin Carter, Marilyn Yoder, Danielle Shumate, Nancy Aaronson, Deborah Fast, Jobany Bedoya

Staff Present: Abby Balmer, Barb Brock, Laura Brandt

1. Call to Order – Mr. Eichenlaub, Board President, called the meeting to order at 6:03 pm.

2. Introductions/Attendance

Visitor - None

3. Secretary's Report

- a. **Motion:** Approval of the February 15, 2024, Board Minutes. Upon a motion by Deborah Fast and seconded by Marilyn Yoder, the February 15, 2024, Board Minutes were approved.

4. Treasurer's Report as of February 29, 2024 (Presented by Brian Frey)
Financial Reports are available in Dropbox.

YTD Total Income - \$348,000 33.44% of Budget

YTD Total Expenses - \$185,650 17.10% of Budget

YTD Net Income – \$162,350

February 2024 Total Income – \$246,504

February 2024 Expenses – \$80,538

February 2024 Net Ordinary Income \$165,967

5. Director's Report (Presented by Abby Balmer)

Director's Report is available in SharePoint. Summary of information appears below:

- a. All office space in Community Commons is rented.
- b. Attended a variety of community meetings such as Rotary Club, Lions club and Akron Borough
- c. Art show is coming up in April.
- d. Will begin highlighting staff members and board members on social media.
- e. Presented an offer letter to a candidate for the Youth Services Associate
- f. Office of Commonwealth Libraries recently released a draft for new library regulations.

6. Committee Reports

- a. Human Resources – (Presented by Kristin Carter)
 - None
- b. Funding and Finance – (Presented by Michael Eichenlaub)
Committee met on Tuesday, March 19, 2024.
 - Discuss questions regarding retirement plans.

7. Old Business

- a. Library Hours
 - Analysis of daily usage to re-allocate hours.

8. New Business

- a. Development/Donor Event to introduce Abby to the community.
 - Proposal by Jobany Bedoya

9. Executive Session –

- Executive session entered at 6:38 pm
- Executive session exited at 6:53 pm

10. President’s Message – Thank you everyone!

11. Adjournment - Upon a motion to adjourn the March 21, 2024, Board meeting by Kristin Carter and seconded by Marilyn Yoder, the meeting was adjourned at 7:10 PM.

The next Board meeting has been scheduled for April 18, 2024, at 6:00 PM. The meeting will be held in the Library Board Room.

Respectfully Submitted,

Kristin Carter

Kristin Carter, Secretary